

Benefits

Accenture Benefit portal for Sweden





Welcome to Benefits!

WHAT IS BENEFITS?

Accenture together with our pension partner Söderberg & Partners are happy to present Benefits, a single online portal where you can find full details about allyour benefits.

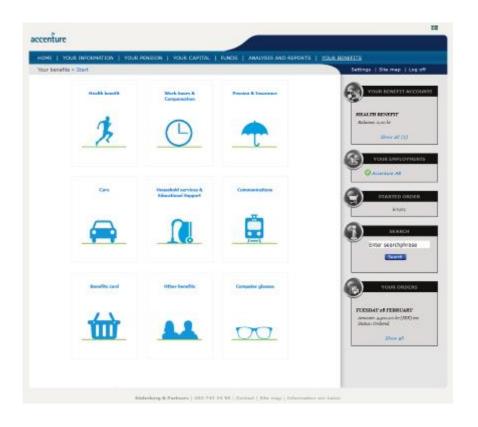
The benefit portal gives you access to a wide range of benefits, but also procured deals with different suppliers that will be updated continuously.

USER GUIDE

This guide will give you a short introduction on how to use the site, register your health allowance and get an overview of where to find more information on your pension and insurances.

The site is designed to be intuitive. Click around in the various categories and get familiar with the arrangement.

The number of suppliers is constantly growing and we encourage you to propose suppliers you would like to affiliate to benefits@soderbergpartners.se.







Log in

HOW TO LOG IN

You can enter the site **here** through Mobile BankID or BankID.

HELPDESK

If you have technical issues when signing in you will need to contact Söderberg & Partners

Email: benefits@soderbergpartners.se

Phone: +46 60 - 740 24 95

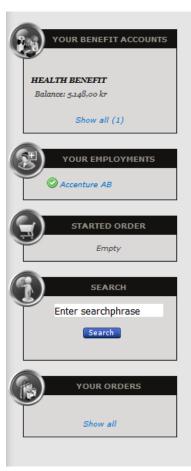






Your home page





START PAGE

Your home page contains of a number of categories under which your employee benefits are organized. Here you can read more about Accenture specific benefits but also click on other categories with procured deals and services to use.

Click on the icons to read more on the individual benefit plans.

The panel on the right are as follows:

HEALTH ALLOWANCE BALANCE

At the top you'll find information about your health benefit (friskvårdsbidrag) and see your current balance.

YOUR EMPLOYMENTS

This is the legal entity where you are employed.

ORDERS

The final 3 options are the:

- Orders you've already selected but not yet bought
- · Search functionality
- Your completed orders.





Start page - Navigation



MAIN MENU

The main menu of the start page is used to navigate between the different parts of the portal.

BENEFIT PART

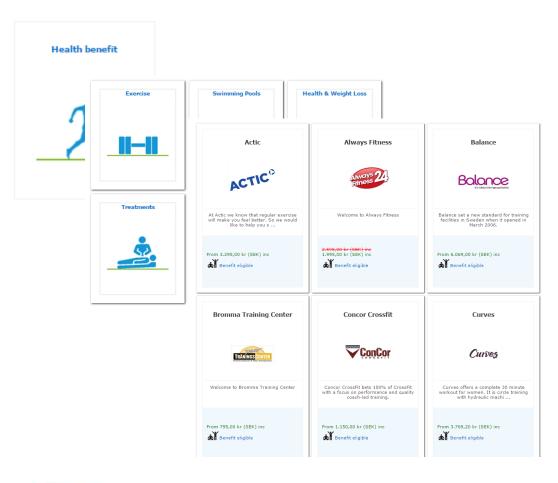
By clicking on YOUR BENEFITS, the main menu appears. Chose START and you are back to the benefit icons.

Through the menu items on the right you'll find information about the service, health contribution usage, contact details etc.





Choosing your Benefits



CATEGORIES

By clicking on a category on the start page you will pull up different subcategories and you can then read about all great deals.

To register with a supplier you click on the supplier icon and place an order.





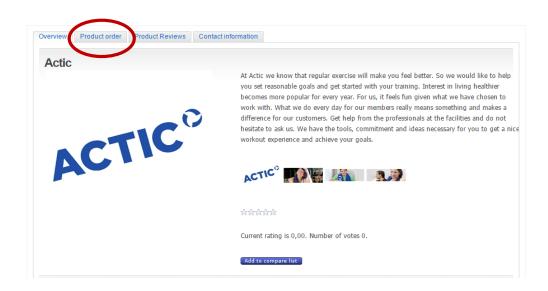
Choosing your Benefits

PLACE A PRODUCT ORDER

After choosing the supplier you wish to use, you click on **Product Order** to find the full selection of benefits they offer.

Please note: you may have to make one or more choices, such as choosing which location to train in. After making the selections, click on *Add to Order*.









Health Allowance

USE YOUR HEALTH ALLOWANCE

Make sure to use your yearly health allowance by signing up with one of our suppliers in the portal. You will find great deals!

Choose the supplier you would like to sign up for and make a product order. You can see your current balance at the start page of the benefit portal.

If the deal is more expensive than what you have in your balance, a withdrawal will be made from your net salary the next coming month.







Expense registration

NON AFFILIATED SUPPLIER

If you would like to use your health allowance at a non-affiliated supplier, you pay them first and you then register this as an expense.

Click on the category *Health benefit* on the start page, then the subcategory *Expense registration*, to get to the page for registration of health benefit expenses.

Read the instructions, fill in the fields in the wizard, accept the terms and then click on *Register outlay*.

After correct documents are received compensation is made in the next month's payroll.







Benefit Card - discounts



DISCOUNTED DEALS

In the Benefit card category you will find discounted deals. Some offers are utilized through the supplier web shop and other are utilized over the counter.

When you utilize offers over the counter you showcase the Benefit Card which is found in the Söderberg & Partners mobile app (available for Iphone and android) to get access to the offer.

For questions on the mobile app contact benefits@soderbergpartners.se





Choosing your Benefits

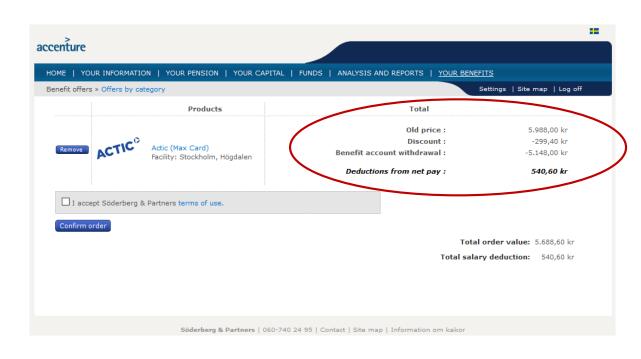
ORDER PAGE

When you have completed your benefit selections you can see the financial details for the benefits you have chosen on the order page.

Your statutory health benefit is deducted and any remaining costs are financed through a net salary deduction.

Accept the user terms and click on the button *Confirm order*.

An order confirmation is sent to you by email and the order is sent to your chosen supplier.

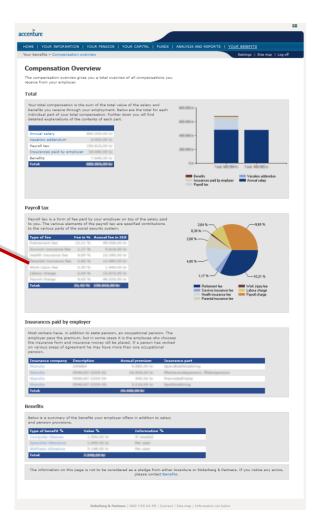






Compensation Overview





COMPENSATION OVERVIEW

The compensation overview is a summary of all parts of the compensation you receive through your employment. You can see salary, insurances, pension and health allowances.

Click on the different benefits in the overview to be directed to the page where each benefit is described.



